

# HR Staffing Hannah

Recruitment Manager | Strategic Sourcing

Email | phone | LinkedIn | Location

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## PROFESSIONAL SUMMARY

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Experienced recruitment and strategic sourcing manager with 10 years' experience filling entry to senior-level positions with ideal internal and external candidates. Foster a culture of commitment to empowering and developing employees which leads to improved, high performing organizations.

Skilled in current recruiting technologies and an AIRS Certified Internet Recruiter and Diversity Recruiter.

*"I find great joy in finding the right person for the right job and I believe that the best talent isn't looking.....it's found!"*

Recruiting and sourcing experience includes the following industries:

Food Service	Facilities Management	Higher Education
Engineering	Business & Industry	Public & Private Education

Recruiting technology expertise includes:

TextRecruit > HiringSolved > iCIMS > Zapinfo
Avature > LinkedIn Recruiter > Entelo > Google Extensions

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## PROFESSIONAL EXPERIENCE

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XXXXXX FACILITIES MANAGEMENT CO., City, ST year to Present  
*Largest U.S.-based facilities management firm with annual revenue of \$xxx B and xx,xxx employees.*

### **Recruitment Manager** (year to Present)

- Manage strategic sourcing for executive level personnel throughout the United States (U.S.).
- Generate a pipeline of top talent for current and forecasted openings through networking, social media, and pipeline efforts.
- Provide metrics and insight into the availability of candidates in the market.
- Part of multiple teams testing and negotiating contracts for new recruitment technology. Share feedback to improve department-wide roll-outs.
- Lead several recruitment initiative teams, including Referral Program, Diversity Recruitment, Employee Alumni Network, and Military Recruitment.

### **Senior Facilities Recruiter / Strategic Sourcer** (year to year)

- As a talent acquisition partner, identified top talent for hiring managers and recruiting partners for positions across all business lines throughout the U.S.
  - Built pipelines of talent, acquiring the latest industry information, and matching the best person to the right job.
  - Developed relationships with top talent people in the contract management industry.
  - Assessed internal strategic talent acquisition needs, executed recruitment strategies, and interviewed and developed candidates for leadership and management positions.
  - Developed a strategic external sourcing program focused on passive candidate relationships.
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**PROFESSIONAL EXPERIENCE, CONTINUED**

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FXXXXX FOOD SERVICE COMPANY, City, ST year to year  
*Leading global corporate food service company with \$xxx B annual revenue and xx,xxx worldwide employee population.*

**Recruiter**

- Recruited salaried food service professionals throughout the U.S. in the K-12 Education, Higher Education, Corporate Dining, and Corrections business lines.

EAT EXXXXXXXX EXXXXX HOSPITALITY GROUP, City, ST year to year

**Manager of Recruitment**

TXXXXXX PLAZA, City, ST year to year

**Special Events Intern**

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**EDUCATION AND CERTIFICATIONS**

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**BS, Hotel Restaurant Management, PXXXXXXXX STATE UNIVERSITY - City, ST**

✓ AIRS Certified Internet Recruiter, CIR, date

✓ AIRS Certified Diversity Recruiter, CDR, date